

Data Protection.

What is it about?

We obtain various personal data in our business¹. Here we inform you as required by the Data Protection Act.

Who are we?

This is us and our contact details:

FELA Planungs AG
Industriestrasse 4
CH-5432 Neuenhof
Tel: +4156 416 00 00
central@fela.ch
www.fela.ch

What personal data do we collect?

In addition to the information that you yourself provide to us (through what you tell us and what you do with us²), we may also obtain information about you from third party sources, namely:

Information about you from a **customer** or your **employer** with whom we deal (e.g. your contact details)

Credit reports, references

Orders relating to you that we receive from third parties (e.g. if we should deliver something to you or do something for you)

Documents that concern you, powers of attorney

Excerpts from state **registers** (e.g. HR)

Information from **legal proceedings** in which you are involved; testimonies

Recommendations/Notices to You by Third Parties

Your **social media/online** activities

Publications in which you appear

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Does personal data go abroad?

No, that's not planned.

Yes, that is possible in the EEA, but exceptionally in every country in the world (conceivable, especially for online services that we use). If this is a country without sufficient data protection, we conclude the EU standard contractual clauses in particular, but we can also rely on consent or give data abroad in some cases because it is necessary for the execution of a contract where data published by you is concerned or it is necessary for legal proceedings abroad.

Why do we collect personal data?

We do this for the following purposes (besides those we communicate to you separately):

Communication with you

Contract conclusion/processing with you (possibly including for the purpose of employment), your employer and customers

Operation of the **infrastructure**, website, app

Marketing (e.g. mailings, with unsubscribe Link/option, occasions), maintaining relationships

Market analysis, planning, development of products & services, R&D

Compliance (compliance with laws, industry standards, directives, etc.)

Legal Procedures, Investigations

Safeguard **security**, access control

Management, risk management

Corporate transactions (e.g. **M&A**)

PR, shareholder services/IR, publications

Training, instruction, further education

Crime and **Fraud Prevention**

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Who do we disclose personal data to?

Group companies (see website)

Service providers (who process your data partly on our behalf, e.g. IT providers, partly on their own responsibility, e.g. insurance companies)

Authorities domestically and possibly abroad

Business partners such as suppliers, customers, marketing and project partners

Credit reporting agencies that store this data for credit checks

Third parties who collect data about you via the website/app (see list on the website)³

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Your rights?

This includes, among other things, **the right to information**, the right to correct incorrect data and a right of objection. Write us!

¹Your personal data is all information that relates to you and that can identify you directly or indirectly (e.g. via the Internet) (e.g. name, e-mail address, telephone number, picture, depending on your profile).²If you surf our website, your IP address, your browser type, the address from which you were referred, for example, will be automatically communicated.

³When you use websites and apps, you may be recognized and tracked using so called cookies and similar technologies. You can restrict, block and delete these cookies in your browser (see the relevant menus) and this tracking tw. also on the site/or control it yourself in the app. Further information e.g. <https://bit.ly/3z7ioOA>.